

CHESTERFIELD TOWNSHIP REGULAR SESSION MAY 9, 2024

The Township Committee met on the above date in the Municipal Complex, 295 Bordentown-Chesterfield Road, Chesterfield, New Jersey. The meeting was called to order by Mayor Matt Litt at 7:07 p.m.

The Open Public Meetings Act Statement was read and compliance noted.

ROLL CALL OF MEMBERS

Present: Belinda Blazic, Rebecca Hughes, Denise Koetas-Dale and Matt Litt

Also present: Caryn M. Hoyer, Township Clerk; Rachel Fryc, Deputy Clerk; Dominic P. DiYanni, Township Attorney and Joe Hirsh, Township Engineer and Michael Davison, Chief of Police

Absent: Shreekant Dhopte, Township Committeeman and Troy Ulshafer, Public Works Manager

AGENDA MATTER(S) REQUIRING RECUSAL(S) – None.

APPROVAL OF MINUTES

Ms. Hughes made a motion seconded by Ms. Koetas-Dale to approve the April 11th meeting minutes all were in favor except Ms. Blazic who abstained. Ms. Blazic made a motion seconded by Ms. Hughes to approve the April 25th meeting minutes. All were in favor.

PUBLIC COMMENTS PERTAINING TO MATTERS ON THE AGENDA

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to open the meeting to public comment for matters on the agenda. All were in favor. Hearing none, Ms. Koetas-Dale made a motion seconded by Ms. Hughes to close public comment. All were in favor.

RESOLUTIONS

Ms. Koetas-Dale made a motion seconded by Ms. Hughes to approve Resolution 2024-5-2 and 2024-5-3. Voice vote - All were in favor

RESOLUTION 2024-5-2

RESOLUTION AUTHORIZING PERMANENT STATUS FOR PATROLMAN PETER BELL

RESOLUTION 2024-5-3

RESOLUTION AUTHORIZING PERMANENT STATUS FOR PATROLMAN DEREK CARMIGNANI

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to approve Resolution 2024-5-4. Voice vote - All were in favor

**RESOLUTION 2024-5-4 RESOLUTION APPOINTING CHRISTINE
PERASSO TO THE POSITION OF CROSSING
GUARD**

Ms. Blazic made a motion seconded by Ms. Koetas-Dale to approve Resolution 2024-4-5. Voice vote - All were in favor

**RESOLUTION 2024-5-5 RESOLUTION REQUESTING APPROVAL OF
ITEMS OF REVENUE AND APPROPRIATION
UNDER NJSA 40A:4-87 FOR THE NJDOT
MUNICIPAL AID GRANT – MARGERUM ROAD
IN THE AMOUNT OF \$282,880.00 IN THE 2024
MUNICIPAL BUDGET**

Ms. Blazic made a motion seconded by Ms. Koetas-Dale to approve Resolution 2024-5-6. Voice vote - All were in favor

**RESOLUTION 2024-5-6 RESOLUTION AMENDING 2024 CAPITAL
BUDGET**

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to approve Resolution 2024-5-7. Voice vote - All were in favor

**RESOLUTION 2024-5-7 RESOLUTION APPOINTING HAILEY BELL AS
MUNICIPAL ALLIANCE COORDINATOR**

ORDINANCE FOR INTRODUCTION

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to introduce Ordinance 2024-9. Voice vote - All were in favor. The public hearing for this ordinance will be May 23rd

**ORDINANCE 2024-9 A CAPITAL ORDINANCE OF THE TOWNSHIP
OF CHESTERFIELD PROVIDING FOR A FULLY
FUNDED CAPITAL IMPROVEMENT PROJECT
AND APPROPRIATING \$1,400,000.00 FOR
IMPROVEMENTS TO MARGERUM ROAD
FUNDED FROM THE CHESTERFIELD
TOWNSHIP GRANT FUND – NJ DOT GRANT OF
\$282,880.00 AND THE CAPITAL
IMPROVEMENT FUND OF \$1,117,120.00**

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to introduce Ordinance 2024-10. Voice vote - All were in favor. The public hearing for this ordinance will be May 23rd

**ORDINANCE 2024-10 A CAPITAL ORDINANCE OF THE TOWNSHIP
OF CHESTERFIELD PROVIDING FOR A FULLY
FUNDED CAPITAL IMPROVEMENT PROJECT
AND APPROPRIATING \$100,000.00 FOR**

**ACQUISITIONS AND IMPROVEMENTS FOR
BASIN FOUNTAINS & BUBBLERS FUNDED
FROM THE CHESTERFIELD TOWNSHIP
OTHER TRUST FUND – BASIN MAINTENANCE**

ORDINANCE FOR PUBLIC HEARING AND ADOPTION

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to open the meeting to public comment on Ordinance 2024-7. All were in favor. Hearing none, Ms. Koetas-Dale made a motion seconded by Ms. Blazic to close public comment. All were in favor. Ms. Blazic made a motion seconded by Ms. Koetas-Dale to adopt Ordinance 2024-7. Voice vote – All in favor.

ORDINANCE 2024-7 **AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING THE CHESTERFIELD TOWNSHIP CODE OF ORDINANCES TO REPEAL CHAPTER 118 FLOOD DAMAGE PREVENTION ORDINANCE; TO ADOPT A NEW CHAPTER 118 FLOOD DAMAGE PREVENTION ORDINANCE; TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE**

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to open the meeting to public comment on Ordinance 2024-8. All were in favor. Hearing none, Ms. Blazic made a motion seconded by Ms. Hughes to close public comment. All were in favor. Ms. Blazic made a motion seconded by Ms. Koetas-Dale to adopt Ordinance 2024-8. Voice vote – All in favor.

ORDINANCE 2024-8 **AN ORDINANCE ESTABLISHING COMPENSATION FOR TEMPORARY/SEASONAL EMPLOYEES**

BILL LIST

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to approve the bill list. Voice vote – All in favor.

REPORTS & DISCUSSION

ENGINEER REPORT:

Joe Hirsh stated they are currently working on the following:

NJDOT Municipal Aid FY 2024-Margerum Road – Mr. Hirsh submitted a proposal to PW Director Troy Ulshafer for his review and recommendations.

NJDOT Municipal Aid FY 2025 – Grant is due 7/1/2024. Mr. Hirsh and Troy are currently looking into what roads need work.

Mayor Litt asked Mr. Hirsh to explain how he goes about choosing grants. Mayor Litt would like to have a sub-committee to focus on grants. Mr. Hish will put together a memo with what they have done historically in the past and send it to the Township Committee.

DCA-Local Recreation Improvement Grant – This grant is for the parking lot pavement at Fenton Lan Park. It has been advertised and bids are being taken on May 29th.

Olivia Way Park Gazebo/Dug out @ Cricket Pitch – Both have been advertised and taking bids on May 29th.

Emergency Generators @ Pump Stations 1 & 2 – Contracts should be finalized by Monday and then generators can be ordered.

Ms. Koetas-Dale asked Mr. Hirsh if he is concerned about all of the patches on Sykesville Road. Mr. Hirsh stated he wanted it documented for the maintenance bond inspection. If there are more patches and they start blending together he may have them mill and repave the road.

Ms. Hughes asked if we have heard back from the DEP regarding the letter they are supposed to issue. Mayor Litt replied no and he plans to send out a letter to them in the morning. Ms. Hughes would like to expedite it and says it is unacceptable we have been waiting for a few months. Ms. Hoyer said she will reach out to Assemblywoman Katz.

MAYOR:

Mayor Litt stated that he and Troy met with Fire Chief Lynch and spoke about the current EMT space and what is needed. They are currently waiting on an estimate. Mayor Litt and Troy also discussed the future of the DPW. Mayor Litt and Troy will be bringing something in front of the Township Committee soon.

Mayor Litt thanked Rachel for organizing the 2nd Memorial Remembrance and asked that she get the word out as she did last year.

ADMINISTRATION:

Rachel reminded everyone of the Porchfest this Saturday from 1pm – 7pm.

PUBLIC COMMENT

Ms. Hughes made a motion seconded by Ms. Blazic to open the meeting to public comment. All were in favor.

Susie Mahon - 16 Chesterfield-Crosswicks Road, stated that the HPC meeting minutes from March were not posted until today. She asked why the April 11th Township meeting minutes were not approved at the April 25th meeting. She said she is following up on meeting minutes not being posted or approved in

a timely matter. She said the March 28th Township minutes were not posted until May and she says this is not being transparent and is not acceptable.

Ms. Mahon asked if the police officers have an AED device in each car since the town does not have 24 hour EMT coverage.

Hearing no further public comment, Ms. Koetas-Dale made a motion seconded by Ms. Blazic to close public comment. All were in favor.

COMMENTS FROM THE COMMITTEE

Mayor Litt stated that Chesterfield does have 24 hour EMT coverage through MTAC however they come from Mansfield at night and on weekends. Ms. Hoyer pointed out that all of the police officers and Fire Department are EMT certified.

Ms. Hoyer stated that she did not realize she had not posted the March 28th Township meeting minutes until recently and the April 11th meeting minutes were just approved tonight.

Ms. Koetas-Dale reported the Green Fun Fair was very well attended and was a great event. She thanked DPW, Troy and Rachel for their help.

Ms. Koetas-Dale reminded everyone that the Alliance is hosting a Music in the Square next Thursday in Village Square Park at 6pm with the Grouser Girls.

Ms. Hughes would like to have more face time with the police officers and would like them to interface more with the residents. She suggested "National Night Out" and "Coffee with a Cop" as some events to consider.

Ms. Blazic made a motion seconded by Ms. Koetas-Dale to approve Resolution 2024-5-8 to go into closed session to discuss Township Administrator candidate at 7:49 PM. Action may be taken.

Ms. Koetas-Dale made a motion seconded by Ms. Blazic to return to regular session at 8:09 PM.

Ms. Koetas-Dale made a motion seconded by Ms. Hughes to adjourn the meeting at 8:09 PM. All were in favor.

Respectfully submitted,

Caryn M. Hoyer, RMC
Township Clerk