

March 14, 2018

The Township Committee met on the above date with Mayor Romeu calling the meeting to order at 6:30 PM. The meeting opened with the flag salute and a moment of silence. Roll call was taken showing present: Mayor Rita Romeu, Deputy Mayor Jeremy Liedtka, Committeewomen Andrea Katz and Denise Koetas-Dale. Committeeman Sam Davis was not present.

The Open Public Meetings Act statement was read and compliance noted.

There was no public present.

ORDINANCE FOR INTRODUCTION

Ms. Katz made a motion seconded by Ms. Koetas-Dale to introduce Ordinance 2018-3 "AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK". Roll Call indicated all were in favor. Public Hearing will be April 26, 2018.

ORDINANCE 2018-3

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

WHEREAS, the Local Government CAP Law, N.J.S.A. 40A:4-45.1 et. seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by Ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by Ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two (2) succeeding years; and

WHEREAS, the Township Committee of the Township of Chesterfield in the County of Burlington finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 104,535.48 in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chesterfield in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY2018 budget year, the final appropriations of the Township of Chesterfield shall, in accordance with this Ordinance and N.J.S.A. 40A:4.45.14 be increased by 3.5% amounting to \$104,535.48 and that the CY2018

municipal budget for the Township of Chesterfield be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

CHESTERFIELD TOWNSHIP COMMITTEE

RESOLUTIONS

Mr. Liedtka made a motion seconded by Ms. Katz to approve Resolution 2018-3-8. All were in favor.

RESOLUTION 2018-3-8

RESOLUTION OF THE TOWNSHIP OF CHESTERFIELD AUTHORIZING AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:4-45.3ee

WHEREAS, the Township Committee of the Township of Chesterfield desires to make application to the Local Finance Board for its review and/or approval of a proposed CAP waiver authorizing the Township of Chesterfield to exceed its allowable CAP amount by \$646,212.00 pursuant to N.J.S.A. 40A:4-45.3(ee); and

WHEREAS, the Township Committee of the Township of Chesterfield believes:

- a) it is in the public interest to accomplish such purpose
- b) said purpose is for the health, wealth, convenience or betterment of the residents of the Township of Chesterfield
- c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant
- d) the proposal is an efficient and feasible means of providing services for the needs of the residents of the Township of Chesterfield and will not create an undue financial burden to be placed upon the Township of Chesterfield;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Township Auditor along with other representatives of the Township Committee is hereby

authorized to prepare such application and to represent the Township of Chesterfield in matters pertaining thereto.

Section 2. The Township Clerk of the Township of Chesterfield is hereby directed to prepare and file a copy of the proposed CAP Waiver Request with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its finding, recommendations and/or approvals as provided by the applicable New Jersey Statute.

CHESTERFIELD TOWNSHIP COMMITTEE

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Ms. Koetas-Dale made a motion seconded by Mr. Liedtka to approve Resolution 2018-3-9. All were in favor.

**TOWNSHIP OF CHESTERFIELD**  
**RESOLUTION 2018-3-9**

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Chesterfield, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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Mr. Liedtka made a motion seconded by Ms. Katz to approve Resolution 2018-3-10. All were in favor.

RESOLUTION 2018-3-10

RESOLUTION DEFERRING SCHOOL TAX

WHEREAS, the governing body of a municipality is permitted to defer school taxes amounting to not more than 50% of the total school tax levy; and

WHEREAS, it is the desire of the Township Committee of the Township of Chesterfield to defer local district school tax amounting to \$5,582,088.00 representing 50% of the 2017-2018 local school district tax levy and to defer regional high school tax amounting to \$2,443,908.50 representing 50% of the 2017-2018 regional high school tax levy; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the 2017-2018 local district school tax levy be deferred in the amount of \$5,582,088.00 and the 2017-2018 regional high school tax levy be deferred in the amount of \$2,443,908.50.

CHESTERFIELD TOWNSHIP COMMITTEE

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Mr. Liedtka made a motion seconded by Ms. Koetas-Dale to approve Resolution 2018-3-11. All were in favor.

**RESOLUTION 2018-3-11**

**RESOLUTION AUTHORIZING THE INTRODUCTION OF THE 2018 MUNICIPAL BUDGET**

**BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Township of Chesterfield for the year 2018 and the Township Committee does hereby approve the following as the budget for the year 2018:

|                                 |                        |
|---------------------------------|------------------------|
| Surplus Anticipated             | \$ 1,350,000.00        |
| Total Miscellaneous Revenues    | \$ 1,003,259.85        |
| Receipts from Delinquent Taxes  | \$ 200,000.00          |
| Local Tax for Municipal Purpose | <u>\$ 2,579,140.15</u> |
| <b>TOTAL REVENUES</b>           | <b>\$ 5,132,400.00</b> |

|                                           |                        |
|-------------------------------------------|------------------------|
| Operating Expenses                        | \$ 3,687,032.85        |
| Deferred Charges and Other Appropriations | \$ 390,367.15          |
| Capital Improvements                      | \$ 25,000.00           |
| Debt Service                              | \$ 530,000.00          |
| Reserve for Uncollected Taxes             | <u>\$ 500,000.00</u>   |
| <b>TOTAL APPROPRIATIONS</b>               | <b>\$ 5,132,400.00</b> |

**BE IT FURTHER RESOLVED** that said budget document be published in the Burlington County Times and Trenton Times in the issue of March 20, 2018. A hearing on the Budget and Tax Resolution will be held at the Chesterfield Municipal Building on April 26, 2018 at 7:00 PM at which time and place objections to the Budget and Tax Resolution for the year 2018 may be presented by taxpayers and other interested persons.

**CHESTERFIELD TOWNSHIP COMMITTEE**

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There being no public comment, Ms. Katz made a motion seconded by Ms. Koetas-Dale to adjourn the meeting. The meeting was adjourned at 6:40 PM.

Respectfully submitted,

Caryn M. Hoyer, RMC
Township Clerk