

**TOWNSHIP OF CHESTERFIELD  
RESOLUTION 2024-6-17**

**RESOLUTION APPOINTING CONTACT PERSON FOR THE EMPLOYMENT  
PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE OF THE  
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Township Committee of the Township of Chesterfield, hereinafter referred to as “Municipality”, is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as “Fund”; and

**WHEREAS**, the “Fund” has purchased Employment Practices Liability Coverage from XL Insurance Company; and

**WHEREAS**, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service; and

**WHEREAS**, the HELPLINE will provide the following services:

- Attorneys will answer specific HR and Employment Law questions  
Confidential and timely responses  
Attorney client privilege  
Via Website / E-mail  
By telephone with written follow up response
- On Line Training  
Managers / Supervisors  
Slides, Audio, File Downloads  
Small Chapters  
Certificates of Completion
- Additional On Line Resources  
Question of the Month  
Case of the Month  
HR alerts via e-mail and posted on website  
Federal/State news updates  
HR posters  
Model policies / handbook

**WHEREAS**, the FUND requires the Township of Chesterfield to designate specific managerial or supervisory individuals who will have access to the HELPLINE

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chesterfield in the County of Burlington and State of New Jersey that George Jackson is hereby appointed to serve as the Township’s contact person and Caryn M. Hoyer to serve as the alternate contact person for the Employment Practices Liability Consultation Service.

**CHESTERFIELD TOWNSHIP COMMITTEE**

~~~~~

I, Caryn M. Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing June 27, 2024 at which a quorum was present.

\_\_\_\_\_  
Caryn M Hoyer, RMC  
Township Clerk