

**TOWNSHIP OF CHESTERFIELD
RESOLUTION 2022-4-9**

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT
STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL
EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK
MANAGEMENT PLAN'S TIER THREE REQUIREMENTS**

WHEREAS the Township of Chesterfield is a member of the Burlington County Municipal Joint Insurance Fund which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, through its membership in the Burlington County Municipal Joint Insurance Fund, the Township of Chesterfield enjoys cyber liability insurance coverage to protect the Township of Chesterfield from the potential devastating costs associated with a cyber related claim; and

WHEREAS, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

WHEREAS, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1, Tier 2, and Tier 3 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Chesterfield; and

WHEREAS, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Chesterfield to claim a reimbursement of a paid insurance deductible in the event the member files a claim against Chesterfield Township's cyber insurance policy, administered through the Burlington County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund;

NOW THEREFORE BE IT RESOLVED that the Township of Chesterfield does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 through Tier 3 of the NJ MEL Cyber Risk Management Plan;

Tier 1

Minimum Back-Up Practices

Defensive Software

Password Management

Incident Response Plan

Government Cyber Membership

Patching Practices

Security Awareness Training

Email Warnings

Technology Practice Policy

Tier 2

Server Security

Technology Support

Protected Information

Leadership Expertise

Banking Controls

Access Privilege Controls

System and Event Logging

Remote Access – VPN

IT Business Continuity Planning

Technology Practice Policy

Tier 3

Network Segmentation

Remote Access Policy

System and Event Logging Review

Remote Access – MFA

Password Integrity

Third-Party Risk Management

BE IT FURTHER RESOLVED that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

CHESTERFIELD TOWNSHIP COMMITTEE

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I, Caryn M. Hoyer, Clerk of the Township of Chesterfield in the County of Burlington and State of New Jersey do hereby certify the foregoing Resolution to be a true and accurate copy of the Resolution approved by the Township Committee at a duly advertised meeting held on April 22, 2022 at which a quorum was present.

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Caryn M. Hoyer, RMC  
Township Clerk