

TOWNSHIP OF CHESTERFIELD
DEVELOPMENT REGULATION
VARIANCE SUBMISSION CHECKLIST

The following items must accompany all variance applications at the time of submission. An explanation must be submitted for any item addressed with "W" for waiver, "N/A" for not-applicable or a "check" which indicates that the materials are provided. Please address each of the items listed in this checklist. Failure to do so will result in your application being classified as "incomplete."

- 1. Completed application form
(Original and 16 copies)
Completed Checklist
(Original and 2 copies)

- 2. Application/Escrow fees along with
completed escrow agreement.

- 3. Certification by the Township Tax
Collector that all taxes on the subject
property are paid to date.

- 4. Survey of the property by a licensed
New Jersey land surveyor showing
boundaries and all existing structures.
(Original and 16 copies)

- 5. A sketch plan showing the zoning district,
schedule of bulk regulations and outlining
the location, nature and extent of any
variance(s) requested.
(Original and 16 copies)

- 6. A copy of the certified list of property
owners provided to applicant by the
Township Tax Assessor.

- 7. A certificate from the Zoning Officer
setting forth the reasons for his denial
of the zoning permit, if received
(16 copies)

- 8. A written statement describing the
application and justification for the
proposed use requested. (16 copies)

- 9. Disclosure statement pursuant to
N.J.S.A. 40:55D-48-1 (if applicable)