

**Chesterfield Township  
Historic Preservation Commission  
Meeting Minutes August 6<sup>th</sup>, 2024**

Chairmen James Codella called the meeting to order at 7:01pm

The Open Public Meeting Statement was read and Compliance Noted

**Roll Call:**

**Present-** James Codella, Jill Moraca, Jennifer Lynch, Eugene Cardone, Timothy Beggs, HPC Liason Mathew Litt, and HPC Liason Denise Koetas-Dale.

**Approval of Minutes:** Mr. Beggs made a motion seconded by Ms. Moraca to approve the July 2<sup>nd</sup> meeting minutes All were in favor, motion carried.

**New business:**

- **Revised COA application prepared by Jill Moraca-** No feedback from members, will proceed with changes made by Mr. Beggs. A motion was made by Mr. Beggs seconded by Ms. Lynch to approve revised COA application, all in favor, motion carried.
- **COA application- 459 Main Street-** Proposed removal of existing fence and painting of decorative columns – John from Curbio was present online to present the application to paint exterior of home and columns, Mr. Codella explained HPC does not have jurisdiction over the color of paint used. The existing columns have significant rot. Some of the soffit on the front of the house will also need to be replaced with the same as existing wood materials sourced from a local lumber yard. No longer replacing fence. A motion was made by Mr. Beggs seconded by Mr. Cardone to approve as submitted, all in favor, motion carried.
- **COA application- 13 New street-** Neil Doogan- Proposed installation of new siding/replacing rotting wood- Applicant would like to install Hardie plank siding over the existing cinder block exterior. They will also be doing repairs on the damaged wood that currently exists on the front porch with the same type of wood. They will be using vertical bead board for the gable as well. A motion was made by Mr. Beggs seconded by Mr. Cardone to approve as submitted, all in favor, motion carried.

**Discussion-**

- **Changing November meeting date due to election-** November meeting will be changed from November 5<sup>th</sup> to November 12 as the 5<sup>th</sup> is Election Day and the polls will be occupying the meeting room.
- **4 Church street-** Members held a discussion regarding the procedure for amending a previously approved COA application. The proposed changes for 4 church street have been completed. Discussed making changes to the way the process is handled and clarified that the ordinance must be referred to.

- **Self-checkout lane-** Mr. Litt presented the idea of a Self-Checkout lane to the Township Committee at the last meeting. The suggestion would be to have a compiled list of commonly approved and commonly denied materials that would be used for homeowners in the historic district as a tool to refer to when in the planning stages of renovations and repairs. The HPC will put together a list and discuss again at the September meeting, will need to be presented to the Township Committee for approval.
- **Robert Forwood resignation-** Mr. Forwood resigned from being a Class A member to the HPC, the HPC will seek an individual to fill the vacancy.

**Public Comment –** A motion was made by Mr. Beggs seconded by Mr. Cardone to open public comment

**Steve Hazen-** 447 Main Street- Stated that it is clear both the residents and the HPC have frustrations over the current process of COA applications and that it's good to see the members working together to better the process.

Hearing no further comment a motion was made by Mr. Beggs seconded by Mr. Cardone to close public comment.

A motion was made by Mr. Cardone Seconded by Mr. Beggs to adjourn All were in favor. Meeting adjourned 7:45pm.