

**Chesterfield Township  
Historic Preservation Commission  
Meeting Minutes February 6th, 2024**

HPC secretary called the meeting to order at 7:01 pm.

The Open Public Meeting Statement was read and Compliance Noted

**Roll Call:**

**Present-** James Codella, Robert Forwood, Jill Moraca, Timothy Beggs, Eugene Cardone, HPC Liasion Denise Koetas-Dale

The secretary asked for a nomination for Chair: A motion was made by Mr. Beggs second by Ms Moraca to nominate Mr Codella for Chair. All were in favor, motion carried. A motion was made by Mr. Codella second by Mr. Cardone to nominate Mr. Forwood for Vice Chair. All were in favor, motion carried.

**Oaths of Office-** Mr. Cardone took oath to become a Class A member of The Township of Chesterfield Historic Preservation Committee.

**Approval of Minutes:** Mr. Beggs made a motion seconded by Ms. Moraca to approve the December 5th meeting minutes All were in favor, motion carried.

**Meeting dates for 2024-** Ms. Moraca made a motion seconded by Mr. Beggs to approve the meeting dates for 2024.

**New business:**

**COA Application- 528 Ward Ave Revised- Bruce Eaton-** Proposed fence for in ground pool that is contracted to be built in the spring was previously approved at the December 5<sup>th</sup> HPC meeting. The revised COA includes minor changes to the fencing material from the previously approved green color to white to match the Applicants home. Mr. Codella and Mr. Forwood explained that the green would be preferred, however the HPC has no jurisdiction over color selections. The applicant also proposed adding an additional support beam to the fencing. Both fences will exhibit lattice tops. The fence that borders the landscape will be black mesh wire, creating an invisible look. The section of the fence that comes off of the carriage house was originally on the east side, now will be wire so the landscape will grow through it. Mr. Beggs made a motion seconded by Mr. Cardone to approve COA application revision, all were in favor motion carried.

**Old Business-** Mrs. Koetas-Dale informed the members that the Township Committee adopted an ordinance removing the certificate of appropriateness application fee for existing homes and having a \$500 fee for new construction. The Township attorney had some questions regarding the historic ordinance, he will meet with Debbie Kelly, and Jim Codella to provide clarification.

Public comment-

Dan Chance, 476 Main Street- Would like to remove chimney on rear of home, Per Mr. Codella must submit a Certificate of Appropriateness Application for such request. Home owner will submit application for the March 5<sup>th</sup> meeting.

Steve Hazen, 447 Main Street- Questioned why the HPC approvals have to go to Planning Board. It was explained that the HPC is advisory only meaning any final decision has to be approved or denied through the Planning Board. His concern is that time sensitive issues such as roof leaks etc. take as while to get all of the needed approvals. It was explained that in certain cases there are emergency approvals through the HPC and Planning Board Mr. Hazen suggested name plates for everyone as he feels it's difficult to know who is speaking at the meetings. The HPC will look into getting name plates.

Susie Mahon, 16 Chesterfield-Crosswicks Road- Expressed that she has led to believe the HPC only has jurisdiction over the home or permanent structures. She believes the letter that gets sent out to historic district residents does not include fencing or anything outside of the home. Mr. Forwood explained that they will review the letter but that it references the Adopted Historic Design Guidelines that includes a section on fencing.

A motion was made by Mr. Beggs Seconded by Mr.Cardone to adjourn All were in favor. Meeting adjourned 7:37pm.